

## Immigration Rules, 2051 (1994)

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1. Immigration (First Amendment) Rules, 2058 2058.2.22 (4 June 2001)
2. Immigration (Second Amendment) Rules, 2059 2059.3.3 (17 June 2002)
3. Immigration (Third Amendment) Rules, 2059 2059.6.21 (7 Oct. 2002)
4. Immigration (Forth Amendment) Rules, 2060 2060.4.19 (4 Aug. 2003)
5. Immigration (Fifth Amendment) Rules, 2064 2065.3.2 (16 June 2008)

In exercise of the powers conferred by Section 18 of the Immigration Act, 1992, the Government of Nepal has framed the following Rules:

### Chapter-1

#### Preliminary

#### 1. Short title and commencement:

- (1) These rules may be called the "Immigration Rules, 2051 (1994)".
- (2) These Rules shall commence on such date as the Government of Nepal may appoint, by a Notification in the Nepal Gazette.

#### 2. Definitions:

Unless the subject or the context otherwise requires, in these Rules:

- (a) "Act" means the Immigration Act, 1992;
- (b) "Tourist" means a foreigner who spends at least One night or Twenty Four hours in Nepal;

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• Came into force from 2065.4.1 by a Notification of Nepal Gazette of dated 2065.3.16  
/ Rule 39 commenced from 2051.2.23 and Rule 29 commenced from 2051.3.17

- (c) "Family" means the husband, wife, father, mother, and <sup>•</sup>dependent child;
- (d) "Trekking area" means the area so specified by the Government of Nepal and where permission is required for trekking;
- (e) "Mission" means any Nepalese embassy, Nepalese consulate general and Nepalese consulate situated abroad, and this term also includes any organization or authority who, temporarily or permanently represents the Government of Nepal in abroad;
- (f) "Agency" means a person, or organization licensed by the Government of Nepal who provides service to the foreigners during the period from their arrival and presence to their departure, or an organization arranging for the movement of foreigners;
- (g) "Visa year", for the purposes of these Rules, means the period from 1<sup>st</sup> January to 31<sup>st</sup> December of a year.

## **Chapter - 2**

### **Provisions relating to Visas**

#### **•3. Powers of the Government of Nepal to grant or refuse to grant visa:**

- (1) All powers, to grant or not to grant a visa to any foreigner, shall be vested in the Government of Nepal.
- (2) The Government of Nepal may, on the basis of reciprocity, allow a citizen of any friendly country to enter into Nepal even without holding visa.

#### **4. Diplomatic visa:**

- (1) Except in a case where a special order has been issued by the Government of Nepal, the diplomatic visa shall be issued to a person who holds a

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<sup>•</sup> Amended by the First Amendment.

diplomatic passport issued by any country and is recommended by the concerned foreign diplomatic mission for the diplomatic visa, to a person whom the Government of Nepal considers fit for diplomatic privileges and a family member of such diplomatic passport holder.

- (2) A diplomatic visa shall be issued on the basis of reciprocity and its term may be extended, at a time or several times, for the term of assignment in Nepal.
- (3) An application has to be made for the diplomatic visa, in a format as referred to in Schedule-1.

Provided that, an application as referred to in Schedule-1 shall not be required if a request or recommendation, accompanied by the details, is made by a foreign diplomatic mission or a body authorized for that purpose.

#### **5. Official visa:**

- (1) The official visa shall be granted to the persons, whom the Government of Nepal considers fit and their family members, and, on the recommendation of the concerned foreign diplomatic mission, to the following foreigners and their family members:
  - (a) Administrative, technical and non-diplomatic staff serving in a residential or non-residential diplomatic mission, consulate for Nepal, and incumbent Nepalese honorary consul generals, consuls and their family members who visit Nepal from the foreign countries;
  - (b) Consultant expert who stays in Nepal under an agreement concluded with Government of Nepal;

- (c) Employees serving in Nepal based offices of the United Nations or agencies under the United Nations and persons holding the *laissez passez* issued by the United Nations;
  - (d) Employees serving in international institutions or regional organizations situated in Nepal;
  - <sup>+</sup>(e) Persons who come to participate in any assembly, conference, training or meeting organized by the Government of Nepal or a body owned by the Government of Nepal, or the United Nations Organization or a regional organization or other agencies thereunder.
- (2) An application has to be made for the official visa, in a format as referred to in Schedule-1.

Provided that, an application as referred to in Schedule-1 shall not be required if a request or recommendation, accompanied by the details, is made by a foreign diplomatic mission or a body authorized for that purpose.

## 6. Tourist visa:

- (1) A tourist visa shall be granted to a foreign tourist who visits Nepal.
- (2) A tourist visa shall be granted for a maximum period of <sup>+</sup>One Hundred Fifty days in a visa year.
- (3) A tourist who has departed prior to the expiry of the period specified in the visa issued in a visa year shall not be allowed to use the visa by adding the remaining period to another visa year.

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<sup>+</sup> Inserted by the First Amendment.  
<sup>•</sup> Amended by the Fourth Amendment.

- (4) If a foreigner who enters into Nepal towards the end of a visa year and desires to spend even the period during which he or she may stay in Nepal with the tourist visa in the next visa year, he or she may use such facility.

Provided that, the calculation of the fees for such a period shall be made on the basis of the total period of his or her stay.

- (5) An application for the tourist visa has to be made in the format as referred to in Schedule-1.

## **7. Study visa:**

- (1) The study visa shall be granted to the foreigners and their family members, who, after having obtained the approval of the Government of Nepal, come to study, teach or conduct research works in any educational institution in Nepal.

- <sup>6</sup>(2) Except in the case of the foreigners who come to Nepal to carry out study or research works under scholarship awarded by the Government of Nepal or under a programme approved by the Government of Nepal or under an agreement concluded between two universities or the foreigners who come to carry out study from the member states of the South Asian Association for Regional Cooperation or the foreigners who come to pursue study up to the secondary level, the study visa shall be granted to the other foreigners who come to Nepal to carry out study and research work at their own will, only on the submission of either a document indicating the authentic source that they can make yearly expenses of a minimum of Three Thousand US dollars or Nepalese currency equivalent thereto at a time or on a monthly installment basis during their stay in Nepal, and, in the case of their family members, that they can make yearly expenses of a minimum of Two Thousand US dollars or Nepalese currency equivalent thereto or a

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<sup>6</sup> Amended by the Fifth Amendment.  
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certificate of exchange of foreign currency equivalent thereto or a document indicating the balance of Nepalese currency equivalent thereto with a local bank.

- (3) The study visa shall be granted for One year at a time. If the study visa has to be granted for a period in excess thereof, its term may be extended by taking into consideration of the study and research progress report of such a person, his or her activities as well as other necessary matters.

Provided that, in the case of a person carrying out research or study, such extension of term shall be only for up to the period of research or that of educational degree under study.

- ☑(3a) Notwithstanding anything contained in Sub-rule (3), in the case of those who pursue study on technical subjects, the study visa may be granted at one time for up to the period of educational degree in the subject concerned.
- (4) The recommendation of the <sup>•</sup>concerned Ministry has to be submitted for the study visa.
- (5) An application for the study visa has to be made in a format as referred to in Schedule-2.

## 8. Non-tourist visa:

- (1) The non-tourist visa shall be granted to the following foreigners and their family members:
- (a) Foreigners involved in such social or economic development activities as approved by the Government of Nepal and financed by governmental institutions of foreign friendly nations;

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☑ Inserted by the Fifth Amendment.  
• Amended by the First Amendment.

- (b) Foreigners having obtained recommendation from the Ministry of Foreign Affairs to serve for organizations run by foreign missions located in Nepal;
- (c) Foreign representatives having obtained recommendation from the Ministry of Information and Communications to serve for foreign newspapers and news agencies;
- (d) Foreigners having obtained recommendation from the concerned Ministry to serve as attendants of the foreigners having obtained diplomatic or official visas;
- (e) Foreigners having obtained permission from the Government of Nepal to work on remuneration basis in any firm/company/association/industry or enterprise within Nepal;
- (f) Foreigners having obtained recommendation from the <sup>①</sup>concerned Ministry to serve for any international air organization located in Nepal;
- <sup>②</sup>(g) Foreign importers visiting Nepal from third countries on the recommendation of the foreign governmental agencies or federation of commerce and industries or chambers of commerce of foreign countries,
- (h) Foreigners who have marital relation with the citizens of Nepal and furnish the marriage registration certificate;
- <sup>③</sup>(h1) Foreigners who are of Nepalese origin or foreign passport holding offspring of Nepalese father or mother who come to Nepal to visit any relative or the father, mother, brother or sister of foreigners who

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<sup>①</sup> Amended by the First Amendment.

<sup>②</sup> Amended by the Second Amendment.

<sup>③</sup> Amended by the Fifth Amendment.

have marital relation with the citizens of Nepal who come to Nepal to visit him or her, producing a recommendation setting out the relation issued by the concerned mission;

**Explanation:** For the purposes of this Clause, the term "relative" means a person within the three generations of the father or mother.

- (i) Foreigners who come to Nepal to work, on the recommendation of the concerned Ministry, pursuant to an agreement or understanding agreed upon at the governmental or non governmental level;
- ⊖(j) Foreigners having obtained recommendation of the concerned Ministry to conduct feasibility study of any industry or enterprise, for a period not exceeding Six months;

Provided that, the foreigners as referred to in this Clause shall have to submit a document showing the source of investment, qualification of, and description relating to experience of, the investor, along with the visa application form.

- (k) A Team leader of foreigners making application, accompanied by recommendation of the ⊖concerned Ministry, for making group tour of the tourists in Nepal;
- + (k1) Foreigners who have obtained recommendation of the concerned Ministry and come to work for non-governmental organizations pursuant to agreements concluded with the Social Welfare Council or the concerned Ministry;
- (l) Such foreigners as may be considered fit by the Government of Nepal.

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⊖ Amended by the Fifth Amendment.

⊙ Amended by the First Amendment.

+ Inserted by the First Amendment.

- (2) The non-tourist visa shall be issued for a period not exceeding One year at a time, and its term may be extended as per necessity.
- (3) <sup>⊗</sup> .....
- (4) An application for a non-tourist visa has to be made in a format as referred to in Schedule-2.

Provided that, the foreigners as referred to in clause (h) shall have to make an application in a format as referred to in Schedule-2(a).

#### **9. Business visa:**

- (1) A business visa shall be granted to the following foreigners and their family members on the <sup>+</sup>recommendation of concerned agency:
  - (a) Foreigners who have obtained a license to make investment in any trade or industrial enterprise in Nepal or an authorized representative of such trade or enterprise;
  - (b) Foreigners who have obtained a license to make investment in order to carry on export trade from Nepal;
  - (c) Foreigners who visit Nepal from third countries and who purchase and export goods manufactured in Nepal or make a purchase order for exports.
- (2) Except as otherwise provided for in these Regulation, the business visa shall be issued for a period not exceeding Five years at a time; and its term may be extended as per necessity.
- (3) An application for the business visa has to be made in a format as referred to in Schedule-2.

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<sup>⊗</sup> Deleted by the Fifth Amendment.

<sup>+</sup> Inserted by the First Amendment.

**¶10. Transit visa:**

- (1) A transit visa shall be granted for one day to the foreigners, whose air tickets are confirmed and who enter into Nepal to spend a night in the course of visiting any another country through the airport in Nepal or to the foreigners who are traveling by an aircraft which has made an emergency landing at the airport of Nepal owing to any cause.
- (2) An application for the visa as referred to in sub-rule (1) has to be made in a format as referred to in Schedule-3.

**✓10A. Non-residential Nepalese visa:**

- (1) If any foreigner of Nepalese origin residing in a foreign country intends to reside in or carries on trade or business in or carries out study, teaching or research work in any subject in Nepal, the non-residential Nepalese visa may be granted to such a foreigner and his or her family members.
- (2) An application for a visa as referred to in Sub-rule (1) may be made in a format as referred to in Schedule-3A through a Nepalese mission in abroad or directly to the Department.
- (3) A visa as referred to in Sub-rule (1) may be granted for a period not exceeding Ten years at one time, and its term may be extended as per necessity.
- (4) The format of the non-residential Nepalese visa shall be as referred to in Schedule-3(b).

**11. Residential visa:**

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¶ Amended by the Fifth Amendment.  
✓ Inserted by the Second Amendment

- (1) The residential visa shall be granted to the following foreigners who intend to spend life in Nepal, and their family members:
  - (a) Persons who are of international reputation;
  - (b) Persons who are capable of rendering outstanding contribution to the economic, social and cultural development of Nepal;
  - (c)  .....
  - <sup>①</sup>(d) Persons who make an investment of a minimum of One Hundred Thousand US dollars or convertible foreign currency equivalent thereto in an industrial enterprise of Nepal at a time;
  - (e) A foreigner who intends to spend life in Nepal without carrying on any business.
- <sup>①</sup>(2) A mission which makes a recommendation for the residential visa to a foreigner as referred to in Clauses other than Clause (d) of Sub-rule (1) shall forward a recommendation along with the application filled up by such foreigner to the Department through the Ministry of Foreign Affairs.
- <sup>⑥</sup>(3) A foreigner who intends to obtain a residential visa under Clause (e) of Sub-rule (1) shall have to submit a document proving the source that he or she shall make a lump sum annual expenditure of Twenty Thousand US dollars or convertible foreign currency equivalent thereto in Nepal, and a foreigner who intends to get the visa renewed shall have to submit an evidence showing that he or she has spent the said amount in lump sum or at several times, along with the said document.

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Deleted by the Second Amendment.  
<sup>①</sup> Amended by the First Amendment.  
<sup>⑥</sup> Amended by the Fifth Amendment.

- (4) A foreigner who intends to obtain the residential visa shall have to submit an application, in a format as referred to in Schedule-4, to the Department or the concerned mission.
- (5) The format of the residential visa shall be as referred to in Schedule 4(a).

**12. Visa issuing, regulating and renewing authority:**

- (1) The following visa shall be granted, regulated and renewed by the following authority:

<b>Category of visa</b>	<b>Visa issuing and renewing authority</b>
(a) Diplomatic visa	The Ministry of Foreign Affairs, Provided that, the mission or the Immigration Office at the entry point may issue a diplomatic visa (as an entry visa) for a period not exceeding Thirty days.
(b) Official visa	The Ministry of Foreign Affairs, Provided that, the mission or the Immigration Office at the entry point may issue an official visa (as an entry visa) for a period not exceeding Thirty days.
<sup>6</sup> (c) Tourist visa	(1) Immigration Officer serving in the mission or Immigration Office at the entry point for the entry visa for a period of Fifteen days, Thirty days and Ninety days in a visa year, (2) The Director General for extending the term

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<sup>6</sup> Amended by the Fifth Amendment.  
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	<p>of visa and regulating the visa of a foreigners who has already entered into Nepal.</p> <p>Provided that, if it is within a period of One Hundred Fifty days at the time of departure, the Immigration Officer may regularize the visa for a period not exceeding Fifteen days at a departure point.</p>
(d) Study visa	The Director General,
(e) <sup>②</sup> Non-tourist visa	<p>(1) In the case of foreigners as referred to in Clause (g) of Rule 8, the Nepalese embassy or permanent Nepalese diplomatic mission situated abroad or the Director General.</p> <p>(2) In the case of a foreigner as referred to in Clause (l) of Rule 8, the Director General with the approval of the Government of Nepal.</p> <p>(3) In the case of a foreigner as referred to in the other Clauses of Rule 8, the Director General.</p>
(f) Business visa	The Director General,
(g) <sup>⑤</sup> Transit visa	The Immigration Officer,
(h) <sup>①</sup> Residential visa	For a period of first one year, the Department with the approval of the Ministry of Home

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② Amended by the Second Amendment.

⑤ Amended by the Fifth Amendment.

① Amended by the First Amendment.

	Affairs, and the Department for the renewal.  Provided that, the Department on the recommendation of the Department of Industries, in the case of the foreign investors as referred to in clause (d) of sub-rule (1) of Rule 11, and their dependent family members.
(i) <sup>⊖</sup> Non-residential Nepalese visa	For the first time, the mission or the Director General, with the approval of the Ministry of Home Affairs, and the Department for the renewal.

- (2) The Ministry of Foreign Affairs shall, on a monthly basis, furnish the Department with the details setting out the names, nationalities, passport numbers and visa periods of the persons to whom visas have been granted pursuant to Clauses (a) and (b) of Sub-rule (1).
- (3) The Ministry of Foreign Affairs shall, on a monthly basis, furnish the Department with the details of revenue collected while issuing visas by the missions pursuant to the clauses other than Clauses (a) and (b) of Sub-rule (1).
- <sup>+</sup>(4) If a recommendation for a visa is received from the concerned agency, the <sup>⊖</sup>Visa issuing officer shall make <sup>⊖</sup>a decision relating to visa generally within a period of seven days from the date of registration of such a recommendation.

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<sup>⊖</sup> Amended by the Fifth Amendment.

<sup>+</sup> Inserted by the First Amendment

<sup>⊖</sup> Amended by the First Amendment.

**13. Power to refuse to issue visa or to grant permission to enter into Nepal:**

Notwithstanding anything contained elsewhere in these Rules, it may be refused to issue a visa to any of the following foreigners or the Immigration Officer may, at the entry point, refuse to permit them to enter into Nepal:

- (a) Whose passport and visa seem to be doubtful;
- (b) Who have been deported from or who have been prohibited from entering into Nepal for having committed any act contrary to the Act or these Rules;
- (c)  Who have already spent the period allowed for their stay pursuant to these Rules;
- (d)  Whose travel documents seem to be doubtful of those foreigners who intend to enter into Nepal.

**14. Power to prohibit departure from Nepal:**

The Department or Immigration Office may prohibit any of the following <sup>6</sup>persons from departing from Nepal:

- (a) One who does not hold valid passport and visa to enter into the country which one intends to enter into;
- (b) One about whom information, with the reason therefor, is received from any competent authority for prohibiting one from departing from Nepal.

**15. Points of entry or departure:**

The points of entry and departure for the purpose of foreigners entering into or departing from Nepal by obtaining a visa shall be as set forth in Schedule-5.

**16. Arrival and departure forms to be filled up:**

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Inserted by the Fifth Amendment  
<sup>6</sup> Amended by the Fifth Amendment.

- (1) Every foreigner who enters into or departs from Nepal shall have to fill up the arrival or departure form, as the case may be, as referred to in Schedule-6 and Schedule-6(a), respectively, and submit such a form to the Immigration Office.
- ☑(1a) Every citizen of Nepal who departs from Nepal or enters into Nepal using an international airport shall have to fill up the departure form or the arrival form, as the case may be, in a format as referred to in Schedule-6(b) and Schedule-6(c), respectively.
- (2) On the basis of the forms submitted pursuant to Sub-rule (1), the Immigration Office shall, on a daily basis, prepare the foreigners' arrival records in a format as referred to in Schedule-7 and their departure records in a format as referred to in Schedule-7(a), and forward the same to the Department.

**17. Certification of arrival and departure:**

Every person who enters into Nepal or departs from Nepal shall get his or her entry or departure certified at his or her entry or departure point. In the case of a person who fails to get his or her arrival or departure so certified, if that person makes an application, accompanied by the reason therefor, the Department may, if it deems reasonable after making investigation into the matter, certify the arrival or departure.

**18. Documents required to be shown:**

In cases where the employees of the Department or offices thereunder, and the authorized employee of the District Administration Office, police employee and border administration employee, in a place where such employees are not available, require any foreigner to show his or her passport, visa, trekking permit

and documents relating thereto, such a foreigner shall have to show such documents immediately.

**19. Requirement to register presence and give notice of change in address:**

- (1) The foreigners who have got permission to stay in Nepal for a period exceeding a period of Six months in the visas other than a tourist visa shall, for the purpose of registration of their presence, have to fill up details in a format as referred to in Schedule-7(b) and submit the same to the Department or the office designated by the Department; and the Department or the office designated by the Department shall have to maintain records thereof in a format as referred to in Schedule-7(c) and provide the presence registration certificate as referred to in Schedule-7(d) to them. In the case of extension of the term of visa, renewal of the presence registration certificate has also to be made.
- (2) If a foreigner makes a change in his or her residential address in Nepal as mentioned in the application made for the issuance of visa or the extension of its term or the details submitted for the purpose of registration of presence, the foreigner, if he or she is one who has obtained the presence registration certificate, shall have to give a notice containing his or her name, passport number and new address as well, to the Department or the office issuing the registration certificate, and if he or she has not obtained such presence registration certificate, to the Department or Office or local police office.
- (3) If a foreigner having stayed in Nepal for a period of more than One Hundred and Twenty days goes to any other place in Nepal to spend more than three days, the foreigner shall have to get his or her presence, along

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<sup>6</sup> Amended by the Fifth Amendment.  
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with the details specifying his or her name, passport number and address as well, registered with the local police office of that place.

**20. Restriction to work:**

- (1) A foreigner who has obtained a visa as a tourist or his or her family member pursuant to these Rules shall not be allowed to work, whether in consideration for remuneration or not, in any industry, business, enterprise or organization during his or her stay in Nepal.
- (2) A foreigner who has obtained a visa pursuant to these Rules shall not be allowed to carry out any work other than that for which purpose he or she has obtained the visa.

**21. Notice to be given for cancellation of visa:**

In a case where a foreigner who has obtained a visa of any category other than the tourist visa becomes unable to spend the term of the visa granted to him or her due to any reason, the concerned foreigner or the chief of office concerned with his or her business shall have to give a notice to the visa issuing authority within Seven days for the cancellation of such a visa.

**22. Regularization of visa:**

In a case where any foreigner is held in custody in the course of action in accordance with the laws in force or official information of such custody is received or his or her presence in Nepal until the settlement of a legal action, if any, instituted against him or her is necessary, the Department shall regularize his or her visa, recording the matter, in accordance with the provisions set forth in the Act. Such a foreigner may be deported or sent back from Nepal normally within a period of Seven days of the date of his or her release from custody or of the settlement of legal action, as the case may be.

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<sup>6</sup> Amended by the Fifth Amendment.  
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**23. Power to change visa category:**

In a case where a foreigner having entered with a visa of any category makes, after the discharge of the function for which he or she has obtained the visa, an application for a visa of other category, the authority as referred to in Rule 12 may, subject to the provisions of the Act and these Rules, grant the visa of other category to such foreigner.

**24. Power to make recommendation for and issue visa provisionally:**

- (1) In a case where it takes time to make recommendation for the study, non-tourist and business visa, the concerned Ministry may, upon mentioning the same matter, make recommendation for the issuance of the study, non-tourist and business visa provisionally for a period not exceeding Three months.
- (2) In a case where it takes time for the foreigner as referred to in Clause (h) of Sub-rule (1) of Rule 8 to submit the marriage registration certificate, the Department may, on the basis of recommendation made by the authority or embassy of the concerned country, issue a non-tourist visa for a period not exceeding Three months.

**25. Power to issue travel permit:**

The Department may issue the travel permit to a foreigner who is not in a position to obtain a new passport because of the loss or destroy of his or her passport in a manner that it cannot be used or expiration of its validity period or otherwise, <sup>6</sup> for the purpose of departing from Nepal.

Provided that, in a case of a person who holds the diplomatic or official passport, the Ministry of Foreign Affairs shall issue such travel document.

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<sup>6</sup> Amended by the Fifth Amendment.  
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**26. Transfer of visa:**

In a case where any foreigner obtains the travel permit pursuant to Rule 25 or obtains a new passport owing to the loss or expiration of the validity period of the old passport, the Ministry of Foreign Affairs, <sup>☒</sup>in the case of the diplomatic or official visa, and the Department, in the case of the other visas, may transfer the visa to the passport or travel document.

**27. Application for extension of term of visa:**

An application has to be made in a format as referred to in Schedule-8 for the extension of the term of a visa other than the diplomatic and official visa.

**28. Circumstances where visa may be cancelled:**

- (1) The Department may cancel a visa of a foreigner in the following circumstances:
  - (a) If he or she fails to produce an international health certificate as and when required to do so;
  - (b) If he or she becomes insane;
  - (c) If he or she is found to have absconded after committing any serious criminal offense;
  - (d) If he or she is found to be suffering from any contagious or communicable disease;
  - (e) If his or her presence seems to cause an adverse impact on peace and security of Nepal or mutual harmony between the people of Nepal;
  - (f) If his or her conduct is found suspicious or if he or she carries out, or causes to be carried out, any undesirable activity;

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<sup>☒</sup> Inserted by the Fifth Amendment  
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- (g) If his or her presence seems to result in an adverse impact on the social and culture environment in Nepal;
  - (h) If he or she violates, or causes to be violated, the Act, these Rules and other law in force;
  - (i) If he or she carries out any other act which is not in consonance with the purpose for which the visa was issued <sup>☑</sup>or the purpose for which the visa was obtained ends prior to that time;
  - <sup>☑</sup>(j) Where it is recommended by the concerned body for the issuance of a visa of other category than that issued or an application is made for a visa of such other category, and it is then required to cancel the existing visa for the purpose of issuing a new visa to such a foreigner.
- (2) In the event of cancellation of a visa pursuant to Sub-rule (1), the fees paid for the same shall not be refunded.

**29. Fees:**

- (1) The visa fees or other fees to be charged for the issuance of a visa for the entry into or presence in Nepal, for the extension of visa or for the regularization of the visa of a foreigner who has over-stayed or for the issuance of travel document or for the transfer of visa shall be as prescribed in Schedule -9.

Provided that, the children below the age of ten years shall be exempted from the visa fees.

- (2) The visa fees chargeable for the citizens of those countries which charge visa fees higher or lower than the fees prescribed under Sub-rule (1) shall be based on reciprocity.

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<sup>☑</sup> Inserted by the Fifth Amendment  
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**30. Provision on facility of single entry, <sup>⊠</sup> ..... or multiple entry:**

- (1) While issuing a visa pursuant to these Rules, the facility of single entry, <sup>⊠</sup> ..... and multiple entry may also be granted.
- (2) The facility granted pursuant to sub-rule (1) shall remain valid only until the entry validity period of the visa, in the case of a visa issued by the mission, and until the validity period of the visa in the case of a visa issued by the Office or Department.

Provided that, the total period of stay of the foreigner who has obtained such facility shall not exceed the period of stay in Nepal as mentioned at the time of issuance of the facility except in cases where other facility is obtained or the validity period extended.

**31. Exemption from visa fees:**

While issuing a visa to the following persons for their entry into or presence in Nepal or while extending the term of their visas, they may be exempted or remitted from the visa fees in the following circumstances:

- (a) Foreigners who visit Nepal the diplomatic or official visa;
- (b) Foreigners who come to participate in a conference, assembly, training or meeting organized by the Government of Nepal or a body owned by the Government of Nepal or the United Nations Organization or a regional organization or any other international institution or body thereunder;
- (c) A Renowned person of a country which has diplomatic relations with Nepal;
- (d) Citizens of any country on the basis of reciprocity;
- (e) Descendants of the Nepalese parents or either of their parents is a citizen of Nepal, who are below the age of Sixteen years and hold foreign passport;

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<sup>⊠</sup> Omitted by the Second Amendment.

- (f) Citizens of Nepali origin until they depart to a foreign country after they have obtained passport for the first time from Nepal-based foreign mission;
- (g) <sup>Ⓔ</sup>A persons who comes under a scholarship provided by the Government of Nepal or who comes to participate a programme approved by the Government of Nepal or a person who is exempted from the visa fees pursuant to an agreement concluded with the Government of Nepal;
- (h) A person who is unable to depart from Nepal due to the cancellation of flight, for the period until him/her departs by another flight;
- (i) In a case where a foreigner is compelled to stay for a period more than that specified in the visa due to a circumstance beyond his or her control or where it is regularized pursuant to Sub-rule (1) of Rule 29.

**+31 A. Authority to exempt visa fees:**

The following authority may exempt or remit the visa fees on the following conditions:

(a)	In the case of a circumstance referred to in Clauses (a), (b) and (c) of Rule 31	<sup>Ⓔ</sup> The Ministry of Foreign Affairs; the Nepalese missions situated abroad and the Immigration Officer while issuing the diplomatic or official visa as an entry visa.
(b)	In the case of a circumstance referred to in Clauses (e) and (f) of Rule 31	The Director General.

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<sup>Ⓔ</sup> Amended by the Fifth Amendment.

<sup>+</sup> Inserted by the First Amendment.

<sup>Ⓔ</sup> Amended by the Fifth Amendment.

(c)	In the case of a circumstance referred to in Clauses (d) and (g) of Rule 31	The Director General on the recommendation of the concerned Ministry.
(d)	In the case of a circumstance referred to in Clause (h) of Rule 31	The Immigration Officer.
(e)	In the case of a circumstance referred to in Clause (i) of Rule 31	
	(1) For one week	The Director General or the Immigration Officer.
	(2) For a period exceeding one week	The Ministry of Home Affairs.

### Chapter - 3

#### Trekking

#### 32. Application to be made for trekking permit:

A foreigner who intends to trek in a trekking area <sup>6</sup>requiring permit to trek, shall have to make an application to the Department in a format as referred to in Schedule-10 for the trekking permit, and in the case of group trekking, the trekking agency shall have to make an application to the Department in a format as referred to in Schedule-10(a) for such permit.

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<sup>5</sup> Amended by the First Amendment  
<sup>6</sup> Amended by the Fifth Amendment.

**33. Issuance of trekking permit:**

After receiving an application as referred to in Rule 32, the Department may issue the trekking permit to the trekkers in a format as referred to in Schedule-11, not exceeding the validity period of visa of the concerned foreigner.

**34. Power to fix maximum number of trekkers:**

- (1) The Government of Nepal may, on a yearly basis, fix the maximum number of foreigners who may be permitted to trek in any trekking area within Nepal.
- (2) In the event of the number being fixed pursuant to Sub-section (1), the Department shall not issue the trekking permits exceeding that number.
- (3) The Government of Nepal may make necessary provisions for the purpose of the management of records of trekkers who trek in areas that do not require the trekking permit.

**35. Requirement to trek only along the prescribed route:**

No foreigner shall trek along any route other than the route specified in the permit issued pursuant to Rule 33 or enter into any prohibited area. Any trekking agency shall not make foreigners trek along any route other than that specified in the permit or take them into any prohibited area.

**36. Power to change trekking area:**

In a case where it is not possible to trek in the area for which trekking permit has already been obtained, owing to a natural calamity or a circumstance beyond control, and an application, accompanied by adequate reasons, is made, the

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<sup>6</sup> Amended by the Fifth Amendment.  
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Director General may change the trekking permit to another area carrying the same fees on the condition that it has to be used within the same financial year.

**37. Circumstances where permit may be cancelled:**

- (1) The Department may cancel the trekking permit issued to any foreigner in the following circumstances:
  - (a) If the visa is cancelled pursuant to Rule 28;
  - (b) If one treks along a route or in an area other than the route or area as specified in the trekking permit;
  - (c) If one fails to maintain the conduct and fulfill the terms as set forth in Rule 41;
  - (d) If one fails to observe the other terms as set forth in the trekking permit;
  - (e) If one contravenes the provisions set forth in the Act and these Rules.
- (2) The fees paid for the trekking permit which is cancelled pursuant to sub-rule (1) shall not be refunded.

**38. Facilities to be provided a Nepali citizen who accompanies trekker:**

- <sup>6</sup>(1) A tourist or team, making trekking or trekking agency, shall have procure personal accident insurance for a Nepali citizen who accompanies the tourist or team as prescribed by the Government of Nepal, prior to commencing trekking.
- (2) A tourist or team making trekking shall have to provide, the citizen of Nepal who accompanies the tourist or team, facilities including daily

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<sup>6</sup> Amended by the Fifth Amendment.  
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remuneration, necessary clothes and equipment in such an amount as may not be less than the amount fixed by the Government of Nepal.

- (3) If a person, whose insurance is required to be procured pursuant to sub-rule (1), is engaged in work prior to procuring such insurance and sustains injury or gets any of his or her organs amputated or dies in an accident, the tourist or  agency or team making trekking shall have to provide him or her or his or her nearest successor with compensation in such a sum as is equivalent to the amount to which he or she would have been entitled if his or her personal accident insurance had been procured.

### 39. **Trekking permit fees:**

The trekking permit fees shall be as specified in Schedule-12.

Provided that, the Department may exempt the following foreigners from the trekking permit fees:

- (a) A foreigner holding a diplomatic visa;
- (b) Where an agreement is concluded with the Government of Nepal, which provides for the exemption of any fees, and a foreigner who is associated with the agreement and requests for the trekking permit for the purpose of visiting the area related with his or her functions;
- (c) A foreigner who is associated with the plan and programme of the Government of Nepal and whose working place is within the trekking area;
- (d) A child who is under the age of Ten years and go to trek with his or her father or mother;
- (e)  A foreigner who is recommended by the Ministry of Home Affairs to enjoy exemption of fees.

## Chapter - 4

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Inserted by the Fifth Amendment.

Inserted by the Fifth Amendment.

**Conduct and terms to be upheld at the time of entry and departure**

**40. Stamp to be affixed on passport at departure and entry points:**

Every citizen of Nepal who holds a passport and departs from Nepal to a foreign country or enters from a foreign country into Nepal shall have to get the stamp affixed on his or her passport by the Immigration Office at his or her departure and entry points.

**41. Conduct and terms to be maintained and observed by the foreigners:**

Every foreigner who enters into, stays in, makes trekking in, or departs from, Nepal shall maintain and observe the following conduct and terms, in addition to the provisions set forth in the Act and these Rules:

- (a) Not to enter into any trekking area without holding the permit;
- (b) Not to take part in politics;
- (c) Not to hold or use such articles or not to do such acts as are prohibited by the laws in force;
- (d) Not to carry out, or cause to be carried out, any activity contrary to local customs and usages;
- (e) To observe the directions given by the competent authority in the trekking area;
- (f) To provide such details relating to identification, photo image, thumb impressions and documents relating to the entry, stay/presence or departure as may be required by the Office at the time of entry, stay/presence or departure.

**42. Conduct and terms to be maintain and observed by agencies:**

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Inserted by the Fifth Amendment.

Every agency shall maintain and observe the following conduct and terms, in addition to the other provisions set forth in the Act and these Rules:

- (a) A Nepalese or foreign company or organization or pilot operating an aircraft or a driver driving a motor vehicle or similar other vehicle taking or carrying passengers from or into Nepal shall have to provide <sup>6</sup>beforehand to the Office a manifesto of the foreign or Nepalese passengers being taken from or carried into Nepal by the vehicle, and crew members and helpers of the vehicle, while making arrival and departure.
- (b) No agency shall carry such foreigners who do not hold valid passports, who have been deported, or who have been prohibited from entering into.
- (c) If the persons whose entry is prohibited pursuant to these Rules are carried in, it shall be the liability of the party carrying them to return them back at such time as may be directed by the Department or the Office.
- (d) No agency shall keep a foreigner who does not hold passport, visa or permit at its hotel or house on rent or provide him or her with any service.
- (e) Every agency shall have to submit a monthly record of the foreigners who are living with it or to whom it has provided service to the Department within the first week of the next month.
- (f) Every agency who has taken custody of the persons deported by or whose entry is refused by other countries shall have to hand over such persons, accompanied by the concerned documents, to the Immigration Office.

## Chapter-5

### Miscellaneous

#### 43. Special provision relating to mountaineers:

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<sup>6</sup> Amended by the Fifth Amendment.

Inserted by the Fifth Amendment.

- ①(1) If the foreigners who have obtained the expedition permit need to go to a trekking area in the course of going to and coming back from the mountains permitted for mountaineering, they shall have to obtain the trekking permit.

Provided that, it is not required to pay the fees for such a permit.

- (2) The foreigners who go for mountaineering shall have to pay the visa fees also for the period of mountaineering.

Provided that, the period of mountaineering shall not be counted for the purpose of the term of tourist visa.

**44. To stay at place specified by Department:**

- ⑥(1) A foreigner who has to be sent back or deported pursuant to the Act or these Rules shall have to stay at such place as specified by the Department until he or she departs from Nepal and such a foreigner himself or herself shall have to bear the expenses incurred in his or her departure from Nepal.

- (2) The deportation order shall be in a format as referred to in Schedule-13.

**44A. Power to frame procedures:**

The Ministry of Home Affairs may frame and enforce necessary procedures in order to accomplish the objects of the Act and these Rules and make immigration related affairs effective and transparent.

**45. Language of forms:**

The forms prescribed by this Regulation may, as per necessity, also be printed and used in a English language.

**46. Power to make alteration in or amendment to Schedules:**

- 
- ① Amended by the First Amendment.  
⑥ Amended by the Fifth Amendment.  
 Inserted by the Fifth Amendment.

The Government of Nepal may, by a Notification in the Nepal Gazette, make necessary alteration in or amendment to the Schedules.

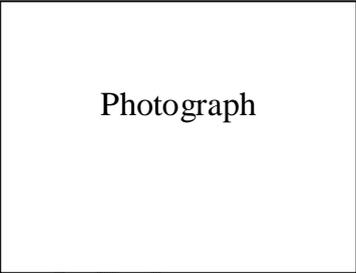
**47. Repeal and saving:**

- (1) The Foreigners Rules, 2032 (1976) is hereby repealed.
- (2) Notwithstanding anything contained in the Trekking and Rafting Rules, 2041 (1981), these Rules shall govern the matters relating to trekking.
- (3) The matters set forth in these Rules shall be governed by these Rules, and other matters not set forth herein shall be governed by the laws in force.

### **Schedule- 1**

(Relating to Sub- rule (3) of Rule 4, Sub- rule (2) of Rule 5 and Sub- rule (5) of Rule 6)

#### **Application form for diplomatic visa, official visa and tourist visa**



Photograph

To,

The Excellency Ambassador/Consul/Consul General

Director General/Immigration Officer.

Whereas, I need to visit or would like to visit Nepal;

Now, therefore, I request for the issuance of the diplomatic visa/ official visa/ tourist entry visa. My details are as follows:

1. Name and surname:
2. Nationality:
3. Place of birth:
4. Date of birth:
5. Permanent address:
6. Temporary address in Nepal:
7. Occupation:
8. Passport number:
9. Date of issue of passport:

10. Validity period of passport:
11. Purpose of visit to Nepal:
12. Period of stay in Nepal: .... Day.....Week .....Month
13. Country to be departed to:
14. Source of expenditure to be incurred during stay in Nepal (state amount in foreign currency):
15. Number of previous visits to Nepal:
16. Year and month of the last visit to and period of stay in Nepal:
17. If you are holding a passport of another country issued in your name, passport number and country:

Date:

Applicant's signature:

**For official use only**

1. Category of visa:
2. Reasons for gratis, if any:
3. Entry visa number:
4. Date of expiry of visa:
5. Date of issue of visa:
6. Visa sticker number:

Visa issuing authority:

Also mention the immigration code number, if it is issued at the entry point.

## Schedule- 2

(Relating to Sub- rule (5) of Rule 7, Sub- rule (4) of Rule 8 and Sub- rule (3) of Rule 9)

### Application form for study visa, non-tourist visa and business visa

Photograph

To,

The Director General,

Department of Immigration.

Whereas, I need to have the study/non-tourist/business visa;

Now, therefore, I request for the issuance of the visa as requested. My details are as follows:

1. Name and surname:
2. Nationality:
3. Place of birth:
4. Date of birth:
5. Permanent address:
6. Temporary address in Nepal:
7. Occupation:
8. (a) Passport number: (b) Date of issue of passport:  
(c) Validity period of passport:

9. (a) Date of entry into Nepal: (b) Place:
10. Total period of stay in Nepal:
11. Last visa number:
12. (a) Date of expiry of last visa: (b) Category of visa:
13. Reason for application for visa now:
14. Period of stay in Nepal if the requested visa is issued:
15. Body / field to be involved in while staying in Nepal:
16. (a) Whether it is required to pay local tax or not:  
(b) If it is required to pay, whether paid or not (attach evidence thereof):
17. Number of family members:
18. If the requested visa is issued, the source of expenses to be incurred in Nepal:
19. What are the grounds for issuance of the visa requested:
20. Other details, if any, to be specified:
21. Attached documents:
  - (a) Recommendation of the concerned body:
  - (b) Work permit:
  - (c)
  - (d)

Date:

Applicant's signature:

**For official use only**

1. Date of decision to issue visa:
2. File number:
3. Visa sticker number:
4. Category of visa:
5. Visa fees:
6. Bill number:
7. Date of issuance of visa:
8. Date of expiry of visa:
9. Others, if any:

Immigration Officer

Code number

**Schedule-2 (a)**

(Relating to proviso to Sub- rule (4) of Rule 8)

To,

The Director General,

Department of Immigration.

Whereas, I have been duly married to ....., a citizen of Nepal and obtained the marriage certificate;

Now, therefore, I hereby apply for the non-tourist visa as per law. My details are as set out below:

1. Name and surname:
2. Nationality:
3. Date of birth:
4. Address:
5. Passport number:
6. Date of expiry of validity of passport:
7. Occupation:
8. Date of entry:
9. Entry visa number:
10. Validity period of visa:
11. (a) Name of Nepalese citizen's spouse:  
(b) Address:  
(c) Citizenship certificate number:

12. District where the marriage registration certificate has been obtained from, and date of its issuance:

13. Period of visa requested for:

14. Attached documents:

(a)

(b)

(c)

(d)

Date:

Applicant's signature:

The Nepalese party making signature covenanting that the above details are true and correct, that he/she is my husband/wife and that I shall be liable to the consequences according to the Nepal law if the details are held to be otherwise.

Date:

Name:

Signature:

### **Schedule - 3**

(Relating to Sub- rule (3) of Rule 10)

#### **Application form for transit visa**

To,

The Excellency Ambassador / Consul General / Consul /

The Director General/ Immigration Officer.

Whereas, I need the transit visa;

Now, therefore, I hereby request for the issuance of transit visa by collecting the chargeable fees. My details are as follows:

1. Name and surname:
2. Nationality:
3. Place of birth:
4. Date of birth:
5. Permanent address:
6. Occupation:
7. Passport number:
8. Date of issue of passport:
9. Date of expiry of passport:
10. Reasons for making request for transit visa:
11. Name of country to visit via Nepal:
12. Address of Nepal in transition period:

13. Attached documents (if any):

(a)

(b)

14. Period of transit visa requested: Date from ..... to ..... (...days)

Date:

Applicant's signature:

**For official use only**

1. Period of transit visa:

2. Visa number:

3. Visa sticker number:

4. Non-gratis /gratis:

5. Reasons for gratis, if it is gratis:

6. Date of issue of visa:

Visa issuing authority:

Also specify the immigration code number, if it is issued at the entry point.

✓ **Schedule - 3(a)**

(Relating to Sub-rule 2 of Rule 10A.)

**Application form for non-residential Nepalese visa**

To,  
The Excellency Ambassador/Consul General/Consul/  
Director General.

Whereas, I need the non-residential Nepalese visa;

Now, therefore, I hereby request for issuing the visa to me. My details are as follows:

1. Name and surname:
2. Nationality:
3. Place of birth:
4. Permanent address:
5. Address in Nepal:
6. Occupation:
7. (a) Passport number:  
(b) Date of issue :
8. Date of expiry of previous visa (if already entered into Nepal):
9. (a) Total period of previous stay in Nepal:

(b) Area involved in while staying in Nepal:

10. Reasons and grounds for requesting non-resident Nepalese visa:

11. Number of family members:

12. Other matters, if any, required to be set out:

13. Documents attached:

(a)

(b)

(c)

Date:

Applicant's signature:

NEPAL LAW COMMISSION

✓ **Schedule 3 (b)**

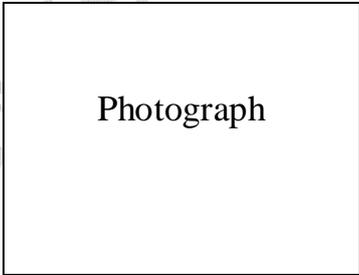
(Relating to Sub-rule (4) of Rule 10A.)

**The Government of Nepal**

**Ministry of Home Affairs**

**Department of Immigration**

**Format of the non-residential Nepalese visa**



Photograph

1. Name and surname:
2. Nationality:
3. Place of birth:
4. Permanent address:
5. Address in Nepal:
6. Occupation:
7. Passport number:
8. Date of decision of issue of non-residential Nepalese visa:
9. Date of issue of non-residential Nepalese visa:
10. Date of expiry of non-residential Nepalese visa:

Date:

Immigration Officer:

Code number:

**Renewal of visa**

Serial number	Validity period of visa		Date of renewal	Immigration Officer's signature, and code number
	From	To		

**Schedule - 4**

(Relating to Sub- rule (4) of Rule 11)

**Application form for residential visa**

To,

The Excellency Ambassador/Consul General/Consul/  
Director General.

Whereas, I am desirous of spending life in Nepal;

Now, therefore, I hereby request for the issuance of residential visa to me. My details are as follows:

1. Name and surname:
2. Nationality:
3. Place of birth:
4. Permanent address:
5. Address in Nepal:
6. Occupation:
7. (a) Passport number: (b) Date of issue:
8. Date of expiry of previous visa (if already entered into Nepal):
9. (a) Total period of previous stay in Nepal:  
(b) Area involved in while staying in Nepal:
10. Grounds for requesting for residential visa:

- (a) If reputation has been earned, area thereof:
- (b) To which field do you intend to render contribution in Nepal:
- (c) Whether investment of more than one million US dollars has been made at a time:

Others:

- (i)
- (ii)
- (iii)

- 11. Number of family members:
- 12. Other matters, if any, required to be set out:
- 13. Documents attached:
  - (a)
  - (b)
  - (c)

Date:

Applicant's signature:

**Schedule 4 (a)**

(Relating to Sub- rule (5) of Rule 11)

**The Government of Nepal**

**Ministry of Home Affairs**

**Department of Immigration**

**Residential visa**

Photograph

1. Name and surname:
2. Nationality:
3. Place of birth:
4. Permanent address:
5. Address in Nepal:
6. Occupation:
7. Passport number:
8. Date of decision of issue of residential visa:
9. Date of issue of residential visa:
10. Date of expiry of residential visa:

Date:

Immigration Officer:

Code number:

**Renewal of visa**

Serial number	Validity period of visa		Date of renewal	Immigration Officer's signature, and code number
	From	To		

## **Schedule 5**

(Relating to Rule 15)

### **Points of entry or departure**

The points of entry and departure for the foreigners required to obtain visas to enter into shall be as follows:

- (a) Kakarvitta, Jhapa
- (b) Tribhuvan International Airport, Kathmandu
- (c) Kodari, Sindhupalchok
- (d) Birgunj, Parsa
- (e) Belahiya, (Sunauli) Rupendehi
- (f) Jamunah, Nepalgunj, Banke
- (g) Mohana, Dhangadhi, Kailali
- (h) Gadda Chauki, Mahendranagar, Kanchanpur

**•Schedule - 6**

(Relating to Sub- rule (1) of Rule 16)

**Arrival form for foreigners**

For the purpose of Office  Number
---

1. Name and surname:
2. Nationality:
3. Sex: Male/Female
4. Date of birth:
5. Passport number:
6. (a) Entry visa number:  
(b) Date of expiry of visa:
7. Occupation:
8. Means of arrival: By air/ by land:
9. Flight number:
10. Point of entry:
11. Last port of departure:
12. Country of residence:  
City: State: Country:

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• Amended by the Fifth Amendment  
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13. Whether this is first visit or not:
14. Individual or group tour:
15. Address in Nepal, and phone number:
16. Intended period of stay: .....days/months
17. Purpose of visit:

Official/Business/Trekking/Expedition/Pilgrimage/Holiday /Rafting/  
Conference/Meeting/ Study, Research/Employment/ Others

18. Date of entry:

Signature:

•Schedule – 6(a)

(Relating to Sub- rule (1) of Rule 16)

**Departure form for foreigners**

For the purpose of Office  Number
---

1. Name and surname:
2. Nationality:
3. Sex: Male/Female
4. Date of birth:
5. Passport number:
6. (a) Entry visa number:  
(b) Date of expiry of visa:
7. Means of departure: By air/ by land:
8. Flight number:
9. Next port of arrival:
10. Period of stay in Nepal:
11. Date of departure:

Signature:

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• Amended by the Fifth Amendment  
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**Schedule– 6(b)**

(Relating to Sub- rule (1a) of Rule 16)

**Departure form for citizens of Nepal**

Name and surname:		
Date of birth: Year/Month/Day	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Passport number:	Date of issue:	Place of issue:
Purpose of visit:		
<input type="checkbox"/> Government business <input type="checkbox"/> Sports <input type="checkbox"/> Religious	<input type="checkbox"/> Medical treatment <input type="checkbox"/> Trade <input type="checkbox"/> Holiday	<input type="checkbox"/> Study/training <input type="checkbox"/> Assembly/seminar <input type="checkbox"/> Others
Flight number:	Country to visit:	First port of departure:
Period to stay abroad:	Day(s)	Month(s) Year(s)
Date of departure:	Year/Month/Day	
Signature:		

**Schedule – 6(c)**

(Relating to Sub- rule (1a) of Rule 16)

**Arrival form for citizens of Nepal**

Name and surname:		
Date of birth: Year/Month/Day		Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
Passport number:	Date of issue:	Place of issue:
Date of expiry of passport:		
Address in Nepal:		
Airlines and flight number:	Country visited:	Last port of call:
Period stayed abroad:	Day(s)	Month(s) Year(s)
Date of arrival:	Year/Month/Day	
Signature:		

**Schedule -7**

(Relating to Sub- rule (2) of Rule 16)

**Arrival records**

Office:

Date of arrival:

Flight number:

S N	Passport number	Nationali ty	Sex	Name and surnam e	Addres s in Nepal	Categor y of entry visa	Visa numbe r	Perio d of visa	Remark s

Prepared by:

Certified by:

Immigration code number:

Immigration code number:

Date:

Date:

**Schedule -7(a)**

(Relating to Sub- rule (2) of Rule 16)

**Departure records**

Office:

Date of arrival:

Flight number:

S N	Countr y to visit	Nationa lity	Passp ort numb er	Se x	Name and surname	Addr ess in Nepa l	Entry visa numb er	Last visa numb er	Expir y of last visa	Date of arriv al	Rema rks

Prepared by:

Certified by:

Immigration code number:

Immigration code number:

Date:

Date:



Ward No.:

Area:

Phone number:

12. Details of family members who are dependent on you or accompany you in Nepal:

SN	Name and surname	Age	Passport number and its validity	Validity period of visa	Relation

Date:

Signature:

For the purpose of Office:

Registration number:

Date:

**Schedule -7(c)**

(Relating to Sub-rule (1) of Rule 19)

**Records of stay/presence**

1. Registration number and date:
2. Name and surname:
3. Nationality:
4. Passport number:
5. Category of visa and its validity period:
6. Number of family members accompanying:
7. Details of the change as notified a change in the presence registration details:
  - (a) .....
  - (b) .....
  - (c) .....
  - (d) .....
  - (e) .....
8. Validity period:
9. Details of renewal:

Previous validity period	Date of renewal	Extended validity period	Employee's signature

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Inserted by the Fifth Amendment.

**☑Schedule -7(d)**

(Relating to Sub-rule (1) of Rule 19)

**Presence registration certificate**

Registration number:

Passport size  
photograph

1. Name and surname:
2. Nationality:
3. Passport number and its validity period:
4. Category of visa obtained:
5. Validity period of visa:
6. Name of relevant organization:
7. Number of family members staying in Nepal:

.....

Certified by

Details of renewal:

Date	Validity period	Certifier's signature

☑ Inserted by the Fifth Amendment.  
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## Schedule - 8

(Relating to Rule 27)

### Application form for extending validity period of visa

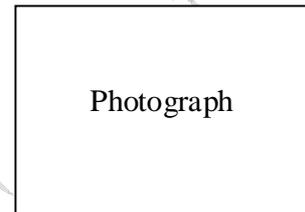
To,

The Director General,

Department of Immigration.

The Chief of Protocol,

Ministry of Foreign Affairs.



I hereby request that the validity period of my visa be extended gratis or by collecting the chargeable visa fees. My details are as follows:

1. Name and surname:
2. Nationality:
3. Place of birth:
4. Date of birth:
5. Permanent address:
6. Temporary address in Nepal:
7. Occupation:
8. (a) Passport number: (b) Date of issue: (c) Date of expiry:  
(d) If you hold a passport of any other country, passport number and name of the country:

9. (a) Place of issue of entry visa : (b) Date:
10. (a) Date of expiry of last visa: (b) Visa sticker number:
11. Total period of stay in Nepal this year:
12. Category of visa requested:
13. Duration of visa requested: Date : .....From .....To ..... Days
14. Please specify if single entry, double entry or multiple entry visa is requested:
15. Reasons for extending the validity of visa:
16. Amount set aside for stay in Nepal (in foreign currency):
17. Date of departure from Nepal:
18. Point of departure:
19. Next port of call:
20. Whether return air/bus ticket is confirmed or not:
21. Attached documents:
  - (a)
  - (b)
  - (c)

Date:

Applicant's signature:

## •Schedule - 9

(Relating to Rule 29)

### Visa fees

#### Visa fees:

1. **Fees to be levied while issuing the tourist visa by the mission and Office at the entry point:**
  - (a) For the visa of Fifteen days with multiple entry facility, Twenty Five US dollars or other convertible foreign currency equivalent thereto.
  - (b) For the visa of Thirty days with multiple entry facility, Forty US dollars or other convertible foreign currency equivalent thereto.
  - (c) For the visa of Ninety days with multiple entry facility, One Hundred US dollars or other convertible foreign currency equivalent thereto.
  - (d) Notwithstanding anything contained in Clauses (a) and (b), no visa fees shall be levied on those who are holders of passports issued by the member countries of the South Asian Association for Regional Cooperation, for the visa of which term does not exceed Thirty days.
2. **Fees to be levied while extending the validity of or regulating the tourist visa:**
  - (a) For the extension of the validity, Nepalese currency equivalent to Two US dollars per day.
  - (b) In the event of the multiple-entry facility being so requested as to remain valid only for the extended period of validity, Nepalese currency equivalent to additional Twenty US dollars in addition to the fees as referred to in Clause (a).

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• Amended by the Fifth Amendment.  
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- (c) In the event of regulating the visa of a foreigner who has stayed without extending the validity of the tourist visa, Nepalese currency to be set by Three US dollars per day shall be charged, in addition to the normal fees chargeable while extending the validity of visa pursuant to these Rules.
- (d) In the case of a foreigner who has overstayed without extending the validity period of visa in excess of the period of One Hundred and Fifty days allowed to stay in the tourist visa, the fees set forth in Clause (c) of serial Number 2 and a fine imposable pursuant to Sub-section (4) of Section 10 of the Act shall also be chargeable in addition.
- (e) Notwithstanding anything contained in Clause (a) of serial Number 2, while calculating the visa fees for the purposes of the extension of the tourist visa, the fees chargeable for Fifteen days shall be levied if the period is less than Fifteen days and the fees set forth in Clause (a) of serial Number 2 shall be levied if the period is more than Fifteen days.

**3. Fees to be levied while extending the validity of or regulating the study visa:**

- (a) If the study visa for thirty days is to be issued at the time of entry, Thirty US dollars or other convertible foreign currency equivalent thereto.
- (b) In issuing or extending the validity of the study visa, Nepalese currency equivalent to Twenty US dollars per month in the case of students who are studying under the degree program and their dependent family members, and Nepalese currency equivalent to Fifty US dollars per month, in the case of students who are studying under the non-degree program and their dependent family members.
- (c) While issuing the multiple entry study visa to the students from Bangladesh to pursue study and their dependent family members, Nepalese currency equivalent to Fifteen US dollars per year shall be levied on the basis of reciprocity.

- (d) While issuing the multiple entry study visa to the students from the Maldives to pursue study and their dependent family members, Nepalese currency equivalent to Twenty five US dollars per year shall be levied on the basis of reciprocity.
- (e) While issuing the multiple entry study visa to the students from Bhutan to pursue study and their dependent family members, Nepalese currency equivalent to Ten US dollars per month shall be levied on the basis of reciprocity.
- (f) Notwithstanding anything contained in Clause (b) of serial Number 3, visa fees shall not be levied while issuing the study visa to the students from Sri Lanka and Pakistan on the basis of reciprocity.

Provided that, while issuing the study visa to the family members of these students, the visa fees of Nepalese currency equivalent to ten US dollars per month shall be levied.

- (g) While issuing the study visa to the dependent family members of those foreigners who come to Nepal under teacher exchange programs between Nepal based universities and foreign universities and who are decided to obtain the gratis study visa, Nepalese currency equivalent to Ten US dollars per month shall be levied.
- (h) In the case of the other foreigners who come to carry out teaching and research work and their dependent family members, Nepalese currency equivalent to Forty US dollars per month shall be levied.

**4. Fees to be levied while issuing or extending the validity of the non-tourist visa:**

- (a) While issuing the non-tourist visa for Thirty days at the time of entry, Thirty US dollars or other convertible foreign currency equivalent thereto shall be levied.

- (b) In the case of foreigners of Nepalese origin and foreign passport holding children of Nepalese father or mother, Nepalese currency equivalent to Five US dollars per month shall be levied.
- (c) In the case of journalists and their dependent family members, Nepalese currency equivalent to Ten US dollars per month shall be levied.
- (d) In the case of foreigners who serve being directly involved in any office or project of the Government of Nepal and their dependent family members, Nepalese currency equivalent to Twenty US dollars per month shall be levied.
- (e) In the case of a foreigner who gets married to a citizen of Nepal, Nepalese currency equivalent to Ten US dollars per month shall be levied.
- (f) In the case of the father, mother, brother or sister of a foreigner who has matrimonial relation with a citizen of Nepal who comes to visit the foreigner or in the case of other foreigner who comes for the purpose of visiting his or her relative, Nepalese currency equivalent to Fifteen US dollars per month shall be levied.
- (g) In the case of the Chinese citizens who have obtained work permit to work in a contract with the Government of Nepal or a body fully owned by the Government of Nepal or who have been residing in Nepal by carrying on any business before 1989, Nepalese currency equivalent to Twenty US dollars per month shall be levied.
- (h) In the case of the other foreigners, Nepalese currency equivalent to Sixty US dollars per month shall be levied.
- (i) Notwithstanding anything contained in Clause (e) of serial Number 4, in the case of a foreign woman who has matrimonial relation with a male citizen of Nepal who has already obtained the gratis visa pursuant to the Foreigners Rules, 2032 (1976) prior to the commencement of the Immigration Rules,

2051 (1994), visa fees shall not be levied until such matrimonial relation exists.

**5. Fees to be levied while issuing or extending the validity of the business visa:**

- (a) While issuing the visa for a period of less than One year to foreigners who make personal investment of more than Ten million rupees and their dependent family members or to authorized representatives of their organizations, Nepalese currency equivalent to Ten US dollars per month shall be levied for the multiple entry business visa, Nepalese currency equivalent to One Hundred US dollars for the issue of the multiple entry business visa annually, and Nepalese currency equivalent to Three Hundred US dollars for the multiple entry business visa for Five years.
- (b) While issuing the visa for a period less than One year to foreigners who make personal investment of Ten million rupees or less than that and their dependent family members or to authorized representatives of their organizations, Nepalese currency equivalent to Thirty US dollars per month shall be levied for the multiple entry business visa, Nepalese currency equivalent to Three Hundred US dollars for the issue of the multiple entry business visa annually, and Nepalese currency equivalent to One Thousand US dollars for the multiple entry business visa for Five years.
- (c) In the case of the foreigners who purchase and export goods manufactured in Nepal or who make purchase order, the visa fees as referred to in Clause (a) of serial Number 5 shall be levied.
- (d) Notwithstanding anything contained in Clauses (a) and (b) of serial Number 5, visa fees shall not be levied while issuing the multiple entry business visa to foreigners who make personal investment of Ten million rupees or more than that and their dependent family members or to authorized representatives of their organizations.

- (e) The visa fees referred to in Clause (b) of serial Number 5 shall be levied in the case of experts who come for the purposes of technology transfer and their dependent family members.

**6. Fees to be levied while issuing the transit visa:**

Five US dollars or convertible foreign currency equivalent thereto.

**7. Fees to be levied while issuing or extending the validity of the non-residential Nepalese visa:**

Nepalese currency equivalent to One Hundred US dollars per year shall be levied for the multiple entry visa, and Nepalese currency equivalent to Twenty Five US dollars per year, in the case of students who come to pursue study.

**8. Fee to be levied while issuing or renewing the residential visa with multiple entry facility:**

- (a) Nepalese currency equivalent to Two Hundred US dollars shall be levied for the first time, and Nepalese currency equivalent to One Hundred US dollars per year, in the case of its renewal.
- (b) In the case of the foreigners referred to in Clause (e) of Sub-rule (1) of Rule 11 of the Rules, Nepalese currency equivalent to Seven Hundred US dollars shall be levied for the first time, and Nepalese currency equivalent to One Thousand Two Hundred US dollars per year, in the case of its renewal.
- (c) Notwithstanding anything contained in Clause (b) of serial Number 8, in the case of the foreigners who have been residing in Nepal by obtaining the residential visa pursuant to Clause (e) of Sub-rule (1) of Rule 11 of the Immigration Rules, 2051 (1994) prior to the commencement of the First Amendment, 2058 (2008) to the said Rules, Nepalese currency equivalent to One Hundred US dollars per year shall be levied as the visa renewal fees.

**9. Fees to be levied while regulating the visas of those foreigners who have stayed without getting the validity of business, study and non-tourist visas extended:**

- (a) In view of the fact that a visa recommended is issued with effective only from the date of registration of the recommendation for the business, study and non-tourist visas, in the case of a foreigner who has been staying without getting extending the validity period of visa, cent percent additional fees to the fees leviable pursuant to these Rules for the visa in which the foreigner has stayed previously shall be levied for the period during which the foreigner has stayed without getting the validity of visa extended if a recommendation is received from the concerned body again for the same visa.

Provided that, if the previous visa is the tourist visa, fees equivalent to the fees leviable for the extension of the validity of or regularizing the tourist visa as set forth in serial Number 2 shall be levied if it is within the period of One Hundred Fifty days.

- (b) If a recommendation is not received again pursuant to Clause (a) of serial Number 9, fees equivalent to the fees leviable for the extension of the validity of or regularizing the tourist visa as set forth in serial Number 2 shall be levied if it is within the period of One Hundred Fifty days, and a fine shall also be levied pursuant to Sub-section (4) of Section 10 of the Act if it is beyond that period.

**10. Fees to be levied where single entry and multiple entry facility has to be obtained in a visa other than the tourist visa:**

Nepalese currency equivalent to Twenty and Sixty US dollars for the single entry and multiple entry facility, respectively.

**11. Other fees:**

- (a) While issuing the tourist visa to a foreigner who enters without obtaining visa from the point of entry, Nepalese currency equivalent to the fees leviable pursuant to these Rules plus an additional Fifty percent amount thereof shall be levied.
- (b) While issuing the travel permit, Nepalese currency equivalent to Thirty US dollars shall be levied.
- (c) While certifying the arrival or departure or transferring a visa, Nepalese currency equivalent to Two Hundred US dollars shall be levied.
- (d) Notwithstanding anything contained in Clause (a) of serial number 11, while issuing the entry visa by the Department to a foreigner (other than one below Ten years of age) who enters into Nepal without obtaining visa from the point of entry and who is exempted from the entry visa fees pursuant to these Rules, Nepalese currency equivalent to the fees referred to in Clauses (a) or (b) or (c) of serial number 1 shall be levied, and while regularizing the visa of a foreigner who is exempted from the visa fees pursuant to these Rules or a decision of the Government of Nepal and stays without extending the validity of visa, a fine may be imposed on the guardian of a foreigner below Sixteen years of age and on the passport holder in the case of a foreigner who is above Sixteen years of age, pursuant to Sub-section (4) of Section 10 of the Act.

**12. Calculation of visa fees:**

While calculating the period for the purposes of calculating the visa fees except for the tourist visa, the fees shall be so calculated that the visa fees shall be levied for up to Fifteen days if the visa period is less than Fifteen days and for One Month if it is more than Fifteen days but less than One Month.

**13. Fees leviable in the case of foreigners who stay without renewing the residential visa:**

In renewing the visa of a foreigner who has stayed without renewing the residential visa, additional fees of Nepalese currency equivalent to Thirty US dollars per month shall be levied, in addition to the fees leviable pursuant to these Rules.

**14. Fees leviable in the case of foreigners who stay without extending the validity of non-residential Nepalese visa:**

In renewing the visa of a foreigner who has stayed without extending the validity of non-residential Nepalese visa, additional fees of Nepalese currency equivalent to Ten US dollars per month shall be levied, in addition to the fees leviable pursuant to these Rules.

### **Schedule-10**

(Relating to Rule 32)

#### **Application form for trekking permit**

To,

The Director General,

Department of Immigration.

Whereas, I intend to trek in the following area of Nepal;

Now, therefore, I hereby make this application, setting out the following details. I hereby covenant that if the permit is granted to me to trek in the area mentioned herein, I shall trek, subject to the laws in force and the Immigration Regulation, 2051 (1994).

1. Particulars of tourist:

Name and surname:

Nationality:

Date of birth:

Permanent address:

Occupation:

Temporary address:

Passport number:

Date of issue of passport:

Place of issue of entry visa:

Date of expiry of visa:

2. Object of trekking:

3. Area of trekking:

4. Route of trekking:

5. Period of trekking: (Date) From ..... to .....days.

6. Place to begin trekking:

7. Place to end trekking:

8. Estimated expenditure for trekking: (Mention in convertible foreign currency)

Date:

Applicant's signature:

Note: If the route map to the above-mentioned place is required, it has to be submitted along herewith.

NEPAL LAW COMMISSION

**Schedule-10(a)**

(Relating to Rule 32)

**Application form for trekking permit through agency**

**Subject: Request for issuance of trekking permit.**

To,

The Director General,

Department of Immigration, Kathmandu.

Whereas, the following tourists intend to go trekking through our licensed trekking agency;

Now, therefore, I/we hereby request that the trekking permit be issued to them. A sum of Rs. .... is accompanied herewith for the fees for permit.

I/we have charged / shall charge a total of Rs. .... as the service fees for trekking (mention in convertible foreign currency). I/we shall get them to trek only in the specified area and only along the specified route, by observing all the terms and conditions as contained in the Act and the Rules.

The details of tourists are as follows:

S N	Name and surnam e	Nationali ty	Passpo rt numbe r and validit	Plac e of issu e of entr	Arriv al point and date	Date of expir y of visa	Area of trekking and trekking period	Place to begin and end	Remar ks
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			y thereof	y visa and date			from...to ...., days	trekking	

Copy to:

The Tax Office, .....District.

Authorized person of licensed agency:

The Nepal Rastra Bank,

Name and surname:

Foreign Exchange Division.

Signature:

Note: The reference copies of the Tax Office and the Nepal Rastra Bank have to be submitted to the Department of Immigration.

### **Schedule-11**

(Relating to Rule 33)

**The Government of Nepal**

**Ministry of Home Affairs**

**Department of Immigration**

#### **Trekking permit**

Pursuant to Rule 33 of the Immigration Regulation, 2051 (1994), this permit is hereby issued to the following tourist(s) to trek in the following area (except the restricted places in that area) from.....to ..... (date).

1. Name and surname:
2. Nationality:
3. Permanent address:
4. Temporary address in Nepal:
5. Passport number:
6. Validity of Nepalese visa (mention the date):
7. Area permitted for trekking:
8. Route specified for trekking:
9. Place to begin trekking:
10. Place to end trekking:
11. Name of a trekking agency, if trekking is made through the agency:
12. Trekking permit number:

Date:

Immigration Officer:

Code number

Note:

- (1) Trekking in any area or along any route except the specified area or route shall be deemed to be a violation of law.
- (2) The trekking permit has to be kept along with the trekker while trekking.
- (3) The trekking permit has to be shown to the immigration employees or police if they so require.

NEPAL LAW COMMISSION

**ⒺSchedule-12**

**(Relating to Rule 39)**

**Trekking permit fees**

**1. Fees to be levied for trekking in upper Mustang area and upper *Dolpa* area:**

Five hundred US dollars or other convertible foreign currency equivalent thereto for each person for the first Ten days, and Fifty US dollars or other convertible foreign currency equivalent thereto for each person thereafter.

**2. Fees to be levied for trekking in *Manaslu* area:**

(a) Seventy US dollars or other convertible foreign currency equivalent thereto for each person each week from September to November; and Ten US dollars or other convertible foreign currency equivalent thereto for each person each week thereafter.

(b) Fifty US dollars or other convertible foreign currency equivalent thereto for each person each week from December to August; and Seven US dollars or other convertible foreign currency equivalent thereto for each person each week thereafter.

**3. Fees to be levied for trekking in *Humla* (*Simikot-Yari* area):**

Fifty US dollars or other convertible foreign currency equivalent thereto for each person each week; and Seven US dollars or other convertible foreign currency equivalent thereto for each person each day thereafter.

**4. Fees to be levied for trekking in *Kanchanganga* and lower *Dolpa* area:**

Ten US dollars or other convertible foreign currency equivalent thereto for each person each week.

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<sup>Ⓔ</sup> Amended by the Fifth Amendment.

**5. Fees to be levied for trekking in *Gaurishankar* and *Lamabagar* area:**

Ten US dollars or other convertible foreign currency equivalent thereto for each person each week for trekking in *Gaurishankar* and *Lamabagar* area of *Dolakha* District.

**6. Fees to be levied for trekking in *Chhekampar* and *Chuunchet* area:**

For issuing the trekking permit for *Chhekampar*, *Chuntet* Village Development Committee (*Sirdibas-Lokpa-Chumling-Chhemkampar-Nile-Chhule*) area of *Gorkha* district, Thirty Five US dollars or other convertible foreign currency equivalent thereto for each person for the first eight days from September to November, and Twenty Five US dollars or other convertible foreign currency equivalent thereto for each person from December to August.

**7. Fees to be levied for trekking in the other trekking areas:**

Such amount in US dollars or other convertible foreign currency equivalent thereto as may be specified by the Government of Nepal by a Notification in the *Nepal Gazette*, for trekking in the areas other than the areas mentioned above.

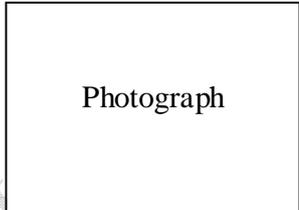
**8. Payment of fees in Nepalese currency:**

Notwithstanding anything contained in serial numbers 1, 2, 3, 4, 5, 6 and 7, the Indian citizens may pay the fees in Nepalese currency equivalent to the US dollars as mentioned in the respective serial number.

**†Schedule -13**

**(Relating to Rule 44 (2))**

**Deportation Order**



Mr....., age of.....years,

Citizen of....., passport number....., date of issue.....

Whereas, the following act committed by you is a violation of the immigration laws and the Nepal laws in force;

Now, therefore, this notice is hereby issued, by virtue of the decision of ....., that pursuant to Sub-rule (2) of Rule 44of the Immigration Rules, 2051 (1994), you have been deported from Nepal, disqualifying you from re-entering into Nepal .....from .....to .....

Act committed:

.....  
.....

Immigration Officer

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† Amended by the notice of dated 2053.6.28  
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